

ST JOSEPH'S P U COLLEGE

The following are the steps required for the Student to get an

Eligibility Certificate.

1. Click the link provided for **“Eligibility Certificate”** on our college website (www.sjpuc.in)
2. Click on **APPLY**
3. Select **STUDENT TYPE**.
Under Student Type select
 - Indian
 - a) **ICSE students studied in Bangalore and other states.**
 - b) **CBSE students studied in Bangalore and other states.**
 - c) **Students from other boards & other states.**
4. Enter candidate details and click on save and continue.
5. Enter the OTP for the data to be saved.
6. Upload the following documents as mentioned below :
 - 1) **ICSE Students:-**
 - Marks Card.
 - Migration Certificate.
 - Transfer Certificate.
 - Bonafide or Study Certificate.
 - 2) **CBSE Students:-**
 - ❖ Marks Card.
 - ❖ Migration certificate.
[NOTE: Download from Digi Locker]
 - ❖ Transfer Certificate.
 - ❖ Bonafide or Study Certificate.
7. All the necessary documents should be uploaded by the student before the payment is made, after which the student will receive the **Unique Id**.
8. Fees once paid towards the **“Eligibility Certificate”** will not be refunded.

- 09.** Students have to complete the above process at the earliest, as the portal may not be opened for many days.
- 10.** You are given only provisional admission to I PUC. Once the **Unique ID is** generated, you have to submit the copy of the certificate at the college office immediately. (Parents can also submit at the college office)
- ❖ With this Unique ID, the admin staff will check the authenticity of the documents you have uploaded. Only if all documents are found correct, your admission to I PU will be confirmed.

Note: A copy of the payment Challan, Fee Card and a screen shot of the **Unique ID** message received. (**For Example: Eligibility Certificate Number: DPTPUACAXXXXXX**) should be submitted to the college office.